Request Number:	
Filing Fee:	



301 East Main Street Lowell, Michigan 49331 Phone (616) 897-8457 Fax (616) 897-4085

Date

APPLICATION FOR SITE PLAN REVIEW

- All drawings must be sealed by an architect, engineer or surveyor unless waived by the Zoning Administrator.
- 15 copies of the site plan must be submitted to the City Manager's office no later than three weeks before the Planning Commission meeting to allow adequate staff review.
- The Planning Commission meets the second Monday of the month at 7:00 p.m. where plans are approved, rejected or modified.
- Preliminary plans may be presented for Planning Commission comment, but no final approval is given until all required conditions are met.
- After approval, public works and building permits must be secured before construction may commence.

	Phone Number		
Address:	City		
Street Fax Number		State	•
Are You: ☐ Property Owner ☐ Owner's Agent			
Applicant is being represented by:	Phone Number		
Address:			
Present Zoning of Parcel Pr	esent Use of Parcel		
Description of proposed development (attach addition	nal materials if needed):		
s presented above are true and correct to the be	st of my knowledge.		

The following 16 points make up the **CHECKLIST** of required information needed on the drawing for final plan approval (unless specifically waived by the Planning Commission). Please go over this **CHECKLIST** with the City Manager and Zoning Administrator before presenting to the Planning Commission.

1.	Date, north arrow and scale (not more than 1" = 100', supplementary site plans at a 1" = 50' or larger scale are encouraged)	INITIAL
2.	A city locational sketch	
3.	Legal description and City address of the subject property	-
4.	The size in acres or square feet of the subject property	
5.	All lot and/or property lines with dimensions, including building setback lines	
6.	The location of all existing structures within one hundred (100) feet of the subject property's boundary	
7.	The location and dimensions of all existing and proposed structures on the subject property	
8.	The location and dimensions of all existing and proposed:	
	 Drives curb openings (NOTE: all new openings onto M-21 (Main Street) must receive State Transportation Department approval) sidewalks exterior lighting curbing 	
	 parking areas (include and delineate the total number of parking spaces showing dimensions of a typical space) unloading areas recreation areas common use areas 	
	 areas to be conveyed for public use and purpose 	
9.	The location, pavement width and right-of-way width of abutting roads, alleys or easements	
10.	. The existing zoning of all properties abutting the subject project	
11.	. The location of all existing and proposed:	
	 landscaping and vegetation 	
	 location, height and type of existing and proposed fences and walls 	-
12.	. Proposed cost estimates of all site improvements	
13.	. Size and location of existing and proposed hydrants and utilities including proposed connections to public sewer or water supply systems	
14.	. The location and size of septic and drain fields	
15.	. Contour intervals shown at five (5) foot intervals	-
16.	. FOR RESIDENTIAL DEVELOPMENT, the following information is required (affixed to the drawing):	
	 Net developable area, in acres or in square feet, defined as all areas that could be developed subtracted by lands used or dedicated for existing easements and rights of way The number of dwelling units proposed (by type), including typical floor plans for each type of dwelling 	
	The number and location of efficiency and one or more bedroom units	
	 Typical elevation views of the front, side and rear of each type of building 	
	Dwelling unit density of the site (total number of dwellings / net developable area)	